



# FEI PARA-EQUESTRIAN DRESSAGE STEWARD PROMOTION TO LEVEL 1 CLINIC

**January 19-21, 2016  
West Palm Beach, FL (USA)**

Open to licensed Dressage Technical Delegates and others with experience who are seeking promotion to FEI Level 1 Para-Equestrian Dressage Steward. All Participants must be approved by their National Federation. Limited to 20 participants on a first-come, first-serve basis. Participants from the U.S. must also apply for their FEI status when they register for the course in order to be eligible to participate. Discount registration deadline is **December 30, 2015**. **Course is subject to cancellation if a minimum number of participants are not registered by the deadline.**

## Course Directors

Chris Porterfield (GBR) – Course Director  
Chuck Walker (USA) – Assistant Course Director

## TENTATIVE SCHEDULE

### Tuesday, January 19, 2016

8:45 AM – 9:00 AM	Registration at Embassy Suites WPB
9:00 AM – 12:00 PM	Classroom Instruction/Discussion
12:00 PM – 1:00 PM	Lunch
1:00 PM – 5:00 PM	Classroom Instruction/Discussion

### Wednesday, January 20, 2016

8:45 AM – 9:00 AM	Registration at Embassy Suites WPB
9:00 AM – 12:00 PM	Classroom Instruction/Discussion
12:00 PM – 1:00 PM	Lunch
1:00 PM – 5:00 PM	Classroom Instruction/Discussion

### Thursday, January 21, 2016

8:45 AM – 9:00 AM	Registration at Embassy Suites WPB
9:00 AM – 12:00 PM	Classroom Instruction/Discussion
12:00 PM – 1:00 PM	Lunch
1:00 PM – 5:00 PM	Classroom Instruction/Discussion

**Please check your email/fax number provided for any updates or information you might need prior to the course.**

## **Contact:**

Charles E. (Chuck) Walker, Director of Education  
United States Equestrian Federation, Inc.  
4047 Iron Works Parkway, Lexington, KY 40511  
Direct: 859-225-6970 Fax: 859-231-6662  
[cwalker@usef.org](mailto:cwalker@usef.org)





# FEI PARA-EQUESTRIAN DRESSAGE STEWARD

UNITED STATES EQUESTRIAN FEDERATION



## ATTENDANCE

- ***Please note: Any individual from the U.S. who is seeking promotion must submit their registration application to USEF prior to attend the course.***
- FEI Officials from national federations outside of the US are to email or fax the required FEI Course Participation Form with officiating history listed, signed by the NF, granting permission to attend. This is to be submitted with the course application and copied to the FEI.
- There is an attendance limit of 20 participants. Please fax or mail your completed application form well in advance of the **December 30, 2015 deadline**. You may also register online at [www.usef.org](http://www.usef.org) by signing in to your 'USEF Login'.
- Attendance sheets must be signed at each session to receive credit for the course. If you arrive more than one hour later than the scheduled starting time, or leave more than one hour earlier than the scheduled adjournment, you will not receive credit for attending the course.
- We will email or fax a confirmation of receipt of your completed application. Online registrations receive immediate confirmation on the web page, no additional email will be sent.

## ATTIRE

Please dress professionally and appropriately.

## VENUE INFORMATION

Embassy Suites by Hilton West Palm Beach Central – 1601 Belvedere Road, West Palm Beach, FL 33406.  
Phone: (561) 689-6400

Palm Beach International Equestrian Center (WEF Showgrounds) – 3400 Equestrian Club Drive, Wellington, FL 33414.

## AIRPORTS

Palm Beach International Airport – 1000 Palm Beach International Airport Drive, West Palm Beach, FL 33406

## DIRECTIONS

The hotel is linked to the airport via shuttle service. The airport and hotel are located less than a mile from one another.

From Hotel to the Equestrian Center – Get on FL-80 W/ US-98/ Southern Blvd. from James L Turnage Blvd and Australian Avenue. Follow US-98/ Southern Blvd to State Hwy 882/ Forest Hill Blvd in Royal Palm Beach. Take Wellington Trace and Greenview Shores Blvd to Equestrian Club Drive in Wellington.



☐ **\$325** = Application received in the Federation office **on or before December 30, 2015.**

☐ **\$650** = Application received in the Federation office **after December 30, 2015.**

CITY STATE ZIP PHONE

*If dietary restriction or food allergies please note here:* \_\_\_\_\_

Please mail or fax application with payment to:  
USEF Education Department  
4047 Iron Works Parkway, Lexington, KY 40511  
*Phone: 859-225-6970, Fax: 859-231-6662*

If you fax, please do not also mail your application or you may be inadvertently charged twice.

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# Application for FEI Level 1 Steward Status

(Applicant must be a US citizen and a Senior member in good standing with USEF)

Name \_\_\_\_\_ Membership No. \_\_\_\_\_ Birthdate \_\_\_\_\_

Address \_\_\_\_\_  
Number and Street City State Zip Code

Telephone No. \_\_\_\_\_ Fax No. \_\_\_\_\_ Email: \_\_\_\_\_

Requesting recommendation for approval as an FEI Steward in the following discipline(s): (please check appropriate boxes)

- |                                   |                                    |  |                                   |
|-----------------------------------|------------------------------------|--|-----------------------------------|
| <input type="checkbox"/> Dressage | <input type="checkbox"/> Endurance | <input type="checkbox"/> Jumping         | <input type="checkbox"/> Reining  |
| <input type="checkbox"/> Driving  | <input type="checkbox"/> Eventing  | <input type="checkbox"/> Para-Equestrian | <input type="checkbox"/> Vaulting |

**The following information may be listed on a separate sheet of paper and attached to the application.**

**General Experience:** (List your experience as national level licensed official and/or as an organizer of competitions with FEI divisions)

**Experience in the following Discipline(s)** (circle all applicable)

Dressage	Endurance	Jumping	Reining
Driving	Eventing	Para-Equestrian	Vaulting

**Competed in the following Discipline(s)** (circle all applicable and list highest level attained)

Dressage	Endurance	Jumping	Reining
Driving	Eventing	Para-Equestrian	Vaulting

**Trained in the following Discipline(s)** (circle all applicable and list highest level attained)

Dressage	Endurance	Jumping	Reining
Driving	Eventing	Para-Equestrian	Vaulting

**Apprentice Experience:** List USEF and/or FEI recognized competitions at which you assisted as a steward under a FEI Chief Steward or acted as a schooling supervisor under a FEI Steward within the past three (3) years. Verification may be a signed letter from the competition manager or FEI Steward.

Date	City, State	Competition Name	Function	Levels

**Official FEI languages understood:** \_\_\_\_\_ **spoken:** \_\_\_\_\_

**USEF and/or FEI courses and seminars:** Date: \_\_\_\_\_ Location: \_\_\_\_\_

Enclose \$50 for each division.

## PAYMENT INFORMATION (Do not detach)

ENTER AMOUNT FROM ABOVE

TOTAL AMOUNT ENCLOSED \$

**PAYMENT METHOD (PLEASE DO NOT SEND CASH)** Make Check Payable to: United States Equestrian Federation

☐ CHECK # \_\_\_\_\_ We also accept ☐ Visa ☐ AMEX or ☐ MasterCard

Card Number:

Card Holder's Name (Print) \_\_\_\_\_

Card Holder's Signature \_\_\_\_\_

Exp. Date:

/

Billing Zip Code

### Additional Officiating Experience:

Date	City, State	Competition Name	Function	Levels

By signing this application, I agree that the confidentiality of all evaluations and submissions regarding my application shall be maintained under the United States Equestrian Federation (USEF) rules (GR1002), and I hereby waive and release any right to examine my file and agree to hold USEF, the USEF Licensed Officials Committee, members of any USEF Committee, all USEF licensed officials and USEF members, officers, directors, and employees harmless from all liability and all claims, including claims for negligence, regarding this application and any action taken regarding it. I have read, understand and agree to be bound by the rules addressing the application process (GR1001 through GR1078). I further agree to be bound by the bylaws and all other rules of the USEF.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_



**UNITED STATES EQUESTRIAN FEDERATION®**  
**PO BOX 13310**  
**LEXINGTON, KY 40583-3310**