



FEI PARA-EQUESTRIAN DRESSAGE STEWARD LEVEL 1/LEVEL 2 REFRESHER SEMINAR

**January 19-20, 2016
West Palm Beach, FL (USA)**

Open to all Level 1 and Level 2 FEI Para-Equestrian Dressage Stewards to fulfill their requirements to maintain their license. All Participants must be entered by their National Federation. Limited to 20 participants on a first-come, first-serve basis. Discount registration deadline is **December 30, 2015** and is subject to cancellation if the minimum number of attendees is not met by the deadline.

Course Directors

Chris Porterfield (GBR) – Course Director
Chuck Walker (USA) – Assistant Course Director

TENTATIVE SCHEDULE

Tuesday, January 19, 2016

8:45 AM – 9:00 AM	Registration at Embassy Suites WPB
9:00 AM – 12:00 PM	Classroom Instruction/Discussion
12:00 PM – 1:00 PM	Lunch
1:00 PM – 5:00 PM	Classroom Instruction/Discussion

Wednesday, January 20, 2016

8:45 AM – 9:00 AM	Registration at Embassy Suites WPB
9:00 AM – 12:00 PM	Classroom Instruction/Discussion
12:00 PM – 1:00 PM	Lunch
1:00 PM – 5:00 PM	Classroom Instruction/Discussion

Please check your email/fax number provided for any updates or information you might need prior to the course.

Contact:

Charles E. (Chuck) Walker, Director of Education
United States Equestrian Federation, Inc.
4047 Iron Works Parkway, Lexington, KY 40511
Direct: 859-225-6970 Fax: 859-231-6662
cwalker@usef.org





FEI PARA-EQUESTRIAN DRESSAGE STEWARD

UNITED STATES EQUESTRIAN FEDERATION



ATTENDANCE

- FEI Officials from national federations outside of the US are to email or fax the required FEI Course Participation Form with officiating history listed, signed by the NF, granting permission to attend. This is to be submitted with the course application and copied to the FEI.
- There is an attendance limit of 20 participants. Please fax or mail your completed application form well in advance of the **December 30, 2015 deadline**. You may also register online at www.usef.org by signing in to your 'USEF Login'.
- Attendance sheets must be signed at each session to receive credit for the course. If you arrive more than one hour later than the scheduled starting time, or leave more than one hour earlier than the scheduled adjournment, you will not receive credit for attending the course.
- We will email or fax a confirmation of receipt of your completed application. Online registrations receive immediate confirmation on the web page, no additional email will be sent.

ATTIRE

Please dress professionally and appropriately.

VENUE INFORMATION

Embassy Suites by Hilton West Palm Beach Central – 1601 Belvedere Road, West Palm Beach, FL 33406.
Phone: (561) 689-6400

Palm Beach International Equestrian Center (WEF Showgrounds) – 3400 Equestrian Club Drive, Wellington, FL 33414.

AIRPORTS

Palm Beach International Airport – 1000 Palm Beach International Airport Drive, West Palm Beach, FL 33406

DIRECTIONS

The hotel is linked to the airport by a shuttle service. They are less than a mile from one another.

From Hotel to the Equestrian Center – Get on FL-80 W/ US-98/ Southern Blvd. from James L Turnage Blvd and Australian Avenue. Follow US-98/ Southern Blvd to State Hwy 882/ Forest Hill Blvd in Royal Palm Beach. Take Wellington Trace and Greenview Shores Blvd to Equestrian Club Drive in Wellington.



☐ **\$275** = Application received in the Federation office **on or before December 30, 2015.**

☐ **\$550** = Application received in the Federation office **after December 30, 2015.**

FEI Level 1 Steward for Maintenance

NAME	Federation Member #
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If from a country outside of the USA, list name of country _____ Approved to attend? _____

ADDRESS

CITY	STATE	ZIP	PHONE
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Please provide an email address or fax number so we can send any important updates or materials, if necessary:

EMAIL _____ FAX _____

If dietary restriction or food allergies please note here:

PAYMENT: *If you cancel your reservation for the clinic, the Federation will retain a processing fee of \$25.00.*

Please mail or fax application with payment to:
USEF Education Department
4047 Iron Works Parkway, Lexington, KY 40511
Phone: 859-225-6970, Fax: 859-231-6662

If you fax, please do not also mail your application or you may be inadvertently charged twice.

PAYMENT INFORMATION (Do not detach)

ENTER AMOUNT FROM ABOVE

[illegible]

58400-001-602-8231

PAYMENT METHOD (PLEASE DO NOT SEND CASH) Make Check Payable to: United States Equestrian Federation

☐ CHECK # _____ We also accept ☐ Visa ☐ AMEX or ☐ MasterCard

Card Number:

□ □ □ □ □ □ □ □ □ □ □ □ □ □ □

Exp. Date:

□ □ / □ □ □ □

Card Holder's Name (Print) _____

Billing Zip Code

Card Holder's Signature _____

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